



Chairman: Cllr A Sisson

**Clerk: Sarah Kyle
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21st September 2022

A meeting of Hethersgill Parish Council is to be held on **Tuesday 27th September 2022 in the Parish Hall**

Hethersgill at 7.30pm. This is a public meeting and all members of the press and public are welcome.

Yours faithfully

Sarah Kyle, **Clerk and Responsible Financial Officer**

Agenda

- 1. Apologies for absence:** to receive written apologies and approve reasons for absence
- 2. Declarations of Interest and Request for Dispensations:**
 - a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to;
 - b) receive declarations by members of interests in respect of items on this agenda
- 3. Minutes of the meeting of the Parish Council held on 19th July 2022**

To receive and approve the accuracy of the **attached** last minutes of the Parish Council and to authorise the Chairman to sign
- 4. Public Participation**

In accordance with Standing Order 3e the Chairman will, at her discretion:

 - a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
 - b) receive reports from City and County Councillors
- 5. Administrative Matters**
 - 5.1 Broadband**

To consider any update with improvements in the parish
 - 5.2 Parish Survey**

To further consider any remaining expenditure necessary to continue community projects
 - 5.3 First Aid Course**

To consider the provision of the above for the community
 - 5.4 Cumbria Waste Management Grant Funds**

To note the above and consider relevance for community groups
 - 5.5 Resignation of Councillor**

To receive the planned resignation of Cllr Smith, effective 1 October 2022
 - 5.6 Jubilee Tree**

To authorise expenditure necessary to improve the planted area

6. Highways Matters

6.1 Updates

To verbally update on previously reported matters and bring new issues to the attention of the Clerk

6.2 Balsam Bashers

To consider authorisation of further expenditure as required

6.3 20mph Speed Consultation

To consider the parish council response – [previously circulated](#)

7. Finance Matters

7.1 Payments

To resolve to authorise the payments below and to reconcile the bank balance - [attached](#)

£35.15 C Williams, Balsam refreshments

£120.00 Sian Allen, singing group reimbursement

£120.00 Helen Armstrong, Balsam refreshments

£233.56 Sarah Kyle, August salary

£58.20 HMRC, August PAYE

£233.36 Sarah Kyle, September salary

£58.40 HMRC, September PAYE

£233.36 Sarah Kyle, October salary

£58.40 HMRC, October PAYE

£15.00 CALC, training course

£9.50 A Sisson, wreath materials

£100.00 Hethersgill Parish Hall, yoga and hanging basket classes

7.2 Donation Requests

To consider a donation request from the parish hall for fencing in the car park, totalling £944.93

8. Planning Matters:

22/0460 Former Bolton Fell Peat Works, Hethersgill, Carlisle CA6 6JL - Construction Of Drainage Works; Viewing Shelter, Study Shelter And Security Improvements

To note that permission has been granted

22/0638 Henrys Hill, Kirklington, Carlisle, CA6 6EA - Change of Use Of Barn To Provide 1no. Dwelling

To note the Clerk responded under delegated powers with 'no representation'

22/0654 Appleby House, Kirklington, Carlisle, CA6 6BE - Erection Of Agricultural Building For The Storage Of Silage

To note the Clerk responded under delegated powers with 'no representation'

22/0703/4 Kirklington Hall, Kirklington, Carlisle, CA6 6BB - Change Of Use Of Existing Annexe, Tower & Carriage Shed To Provide 3no. Holiday Units. Minor Alterations To Two Existing External Doors. Formation Of Three Internal Doors & Openings To Carriage Shed. Installation Of Mezzanine Floor, Staircase. Installation Of Shower/WC To Tower Rooms & Carriage Shed/LBC

To consider the Parish Council response

9. Councillor Matters: To bring to the attention of the Clerk any new issues on behalf of residents

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council. Future agenda items should be submitted to the Clerk by 7th November 2022

10. Date of Next Meeting

To resolve that the next meeting of the Parish Council will take place at 7.30pm on Tuesday 15th November in Hethersgill Parish Hall.

HETHERSGILL PARISH COUNCIL

Minutes of a Meeting held on Tuesday 19th July 2022 at 7.30pm in the Parish Hall, Hethersgill

Present Cllr A Sisson (Chairman), Cllrs S Barrett, J Bryant, F Heaton, M Irving, A Oswin and C Williams.

In Attendance The Clerk, S Kyle.

ACTION

092/22 Apologies for Absence

Apologies were received and accepted from Cllr A Gash. Apologies were also noted from County Cllr J Mallinson and City Cllr T Pickstone.

093/22 Request for Dispensations and Declarations of Interest

No requests for dispensations were received and no declarations of interest were made.

094/22 Minutes of a Meeting of the Parish Council held on 17th May 2022

Resolved that the Chairman be authorised to sign the minutes of the last Parish Council meeting as a true record. It was noted that the expenditure authorised for the photographer for the Jubilee celebrations was not required.

095/22 Co-option of New Councillor

Resolved to co-opt Jonathan Bryant to the Parish Council with immediate effect. Cllr Bryant signed his Declaration of Acceptance of Office.

JB

096/22 Public Participation

No members of the public were present.

097/22 Administrative Matters

097.1 Broadband

Cllr Bryant updated members regarding broadband schemes in the county, including the B4RN initiative, laying cabling in fields to provide gigabit speeds to households. It was suggested that the nearby solar farm community scheme could be beneficial in assisting with provision to the parish.

097.2 Parish Survey

An update regarding community initiatives was provided, noting:

- A yoga group has now been formed
- Two hanging basket making workshops were provided
- The Jubilee celebrations were a great success, with thanks noted to the Social Committee and Cllr Barrett and the Scouts for the beacon
- A singing group has been formed
- A licence has been applied for to host a movie night; a grant application to Hallburn Wind Farm fund has also been made by the Social Committee for equipment

Resolved to provide £120 funding towards the establishment of the singing group up until September.

097.2 Emergency Planning

Information regarding any emergency plans had been requested by CALC.

MI

Signed (Chairman).....
27th September 2022

Resolved that the forms will be completed and submitted; Cllr Irving to be involved.

SK

098/22 Highways Matters

098.1 Updates

It was noted that the lamppost at Netherfield had now been repaired.

Cllr Barrett reported subsidence on the corner before High Dubwath, noting he had reported this to Highways.

It was also noted that the road at Sandholes was collapsing at the side; Cllr Sisson to report to Highways. Cllr Sisson reported that consent had been given to remove a tree at Sandholes, due to an emergency involving a small fire resulting from a fallen electricity cable.

AS

098.2 Balsam Bashers

Cllr Williams noted that some Hallburn grant monies awarded for the project would be potentially returned, due to costs being saved in various areas. It was noted that another picking session was due to take place on 24th, with the season ending in August.

099/22 Finance Matters

099.1 Payments

Resolved to approve payments as follows:

- Mrs LE Millington, hanging basket classes, £157.16
- CALC, training, £15.00
- B Smith, noticeboard repairs, £30.00
- S Kyle, June salary, £233.36
- S Kyle, July salary, £233.36
- HMRC, June PAYE, £58.40
- HMRC, July PAYE, £58.40
- A Gash, refreshments, £59.94
- L Little, refreshments, £17.31
- C Williams, balsam equipment, £35.99
- HSBC, June/July bank charges, £16.00

It was noted the noticeboard had now been repaired, with spare keys to be obtained for those who require them.

SK

100/22 Planning Matters

22/0327 Irvings Croft, Hethersgill, Carlisle, CA6 6EH - Single Storey Rear Extension to Provide Additional Living Accommodation

Resolved to note that permission had been granted.

22/0460 Former Bolton Fell Peat Works, Hethersgill, Carlisle CA6 6JL - Construction of Drainage Works; Viewing Shelter, Study Shelter, and Security Improvements

Resolved to note that the Clerk responded under delegated powers with no representation. Cllr Sisson reported that a representative would attend the September meeting to discuss the above in more detail.

Signed (Chairman).....
27th September 2022

101/22 Councillor Matters

Cllr Irving reported that a resident had requested that the ivy on numerous trees in the parish be attended to; the legal position to be investigated.

SK

Cllr Williams requested that consideration be given to improving the Jubilee tree area; it was agreed that decorative stones to prevent weed growth could be purchased and installed, subject to Hall consent.

CW

Cllr Irving noted distribution figures on recent posts on Facebook, requesting Cllr’s share information where possible to improve their reach.

102/22 Date of Next Meeting

Resolved that the next meeting of the Parish Council will take place on Tuesday 20th September in Hethersgill Parish Hall at 7.30pm.

There being no further business the Chairman closed the meeting at 8.20pm.

HethersgillParish Council

Income and Expenditure against Budget 2022/23

| | | Budget 2022/23 | May | July | Sept | Nov | Jan | Mar | Total | % | Total 2021 22 |
|--------------------|----------------------------------|-------------------|-------------------|-----------------|-----------------|------------|------------|------------|-------------------|------------|-------------------|
| Income | | | | | | | | | | | |
| Brought Forward | | £ 9,952.91 | | | | | | | £ 9,952.91 | | £ 8,981.81 |
| Precept | | £ 7,000.00 | £ 7,000.00 | | | | | | £ 7,000.00 | 100% | £ 7,000.00 |
| Grants | Cumbria County Council | | | | | | | | £ - | 0% | £ - |
| | Carlisle City Council | | | | | | | | £ - | 0% | £ - |
| | Others | | £ 202.34 | | | | | | £ 202.34 | 0% | £ 350.00 |
| Gill Adverts | | | | | | | | | £ - | 0% | £ 20.00 |
| VAT Reclaim | | | | | | | | | £ - | 0% | £ - |
| Other | | | | | | | | | £ - | 0% | £ 1,305.00 |
| TOTAL | | £ 7,000.00 | £ 7,202.34 | £ - | £ - | £ - | £ - | £ - | £ 7,202.34 | 0% | £ 8,675.00 |
| Expenditure | | | | | | | | | | | |
| Clerk | Gross Salary | £ 3,580 | £ 583.99 | £ 583.52 | £ 291.76 | | | | £ 1,459.27 | 41% | £ 3,501.12 |
| | Expenses & Subs | £ 10 | £ 24.00 | | | | | | £ 24.00 | 240% | £ 8.00 |
| Administration | CALC Membership | £ 144 | £ 148.86 | | | | | | £ 148.86 | 103% | £ 139.98 |
| | Data Protection | £ 35 | | | | | | | £ - | 0% | £ 35.00 |
| | Postages/Stationary/Misc | £ 100 | £ 17.88 | £ 16.00 | £ 17.50 | | | | £ 51.38 | 51% | £ 57.00 |
| | Equipment | £ 100 | | | | | | | £ - | 0% | £ - |
| The Gill | | £ 420 | | | | | | | £ - | 0% | £ 288.56 |
| Donations | Parish Hall | £ 500 | | | | | | | £ - | 0% | £ 1,000.00 |
| | Church | £ - | | | | | | | £ - | 0% | £ - |
| | GNAA | £ 200 | | | | | | | £ - | 0% | £ 200.00 |
| | Social Committee | £ 500 | | | | | | | £ - | 0% | £ - |
| | Others | £ 300 | | | | | | | £ - | 0% | £ - |
| Insurance | | £ 230 | £ 362.26 | | | | | | £ 362.26 | 158% | £ 218.00 |
| Audit | | | | | | | | | £ - | 0% | £ - |
| Training | | £ 70 | | | £ 15.00 | | | | £ 15.00 | 21% | |
| Website | | £ 100 | | | | | | | £ - | 0% | £ 83.00 |
| Projects | Sandholes | £ - | | | | | | | £ - | 0% | £ - |
| | Broadband | £ - | | | | | | | £ - | 0% | £ - |
| | Parish Hall | £ - | | | | | | | £ - | 0% | £ - |
| | Balsam Bashers | £ 552 | £ 146.80 | £ 71.14 | £ 120.00 | | | | £ 337.94 | 61% | |
| | Others | £ 2,000 | £ 13.00 | | £ 409.41 | | | | £ 422.41 | 21% | £ 165.00 |
| Grants Payable | Parish Hall (CCC & City Council) | £ - | | | | | | | £ - | 0% | £ 1,305.00 |
| Maintenance | Includes carry-forward | £ 100 | | | £ 30.00 | | | | £ 30.00 | 30% | £ 140.20 |
| Grass Cutting | Includes carry-forward | £ 560 | | | | | | | £ - | 0% | £ 535.00 |
| Contingency | | £ 250 | | | | | | | £ - | 0% | £ - |
| VAT Incurred | | £ - | £ 32.42 | | | | | | £ 32.42 | 0% | £ 28.04 |
| TOTAL | | £ 9,751 | £ 1,329.21 | £ 670.66 | £ 883.67 | £ - | £ - | £ - | £ 2,883.54 | 30% | £ 7,703.90 |

Bank Reconciliation 16.09.22

| | | |
|---------------------------|----------|------------------|
| Brought Forward | £ | 9,952.91 |
| Total Receipts | £ | 7,202.34 |
| Total Expenditure | £ | 2,883.54 |
| Balance 16.09.22 | £ | 14,271.71 |
| less outstanding payments | £ | 100.00 |
| Bank Balance 16.09.22 | £ | 14,371.71 |
| Balance 16.09.22 | £ | 14,271.71 |